

## **Import Clearance of Live Animals and Animal Products/Animal byproducts (Seaport & Airport)**

- Submit the documents at the Animal Quarantine Office
- Document verification and registration
- Animal Quarantine inspection and Sampling at custom yards and owner's warehouses
- Release of consignment when the requirements are fulfilled
- Detention of consignment when the requirements are not fulfilled.
- Appeal and review
- Rejected goods

### **Document Verification and Registration**

The importer or his agent shall submit documents immediately upon arrival of goods to the officer in charge at the Animal Quarantine Station with following enclosures.

1. Customs declaration form (duly endorsed)
2. Import Permit/Import approval original from DAPH (Importers copy)
3. International veterinary health certificate and other declarations (originals)
4. Certificate of origin/Country of origin (originals)
5. Bill of lading
6. Invoice
7. Packing list
8. Delivery order
9. Other certificates ex: Treatment certificate ( Fumigation certificate , Phytosanitary certificate, CITES , Fisheries approval.)

All the relevant documents of the consignment are checked by the AQ officers and when the requirements are fulfilled, the consignment is registered at the Quarantine Office.

When documents are not in order, the consignment will not be registered at quarantine office. Time will be given to precede the documents.

### **For Import clearance at Seaport and Airport**

If documents are not in order/ not fulfilled according to DAPH requirements then the consignment will be detained, until the document fulfillment procedure is done. At this stage, this information regarding the detention will be informed to the Sri Lanka Customs and to the agent / Importer. Certain concessionary period of time will be given to the importer to re-submit the correct documents.

If documents are not in order, the consignment will be held.

- Submitting forged document
- Violation of permit limits & condition
- Missing of critical information in documents

### **Animal Quarantine Inspection/Sampling**

Inspection at custom yard, the AQ officer will verify the identity and integrity of the consignment as per the documents received. Samples are collected from the custom yard, warehouses and owner's places.

Consignment containing 01 container will be charged RS 1250.00 (One thousand two hundred and fifty rupees) and each additional container will be charged Rs. 250.00 (Two hundred and fifty rupees) Rs.1000 will be charged from Loose-loaded cargo.

Payments will be done at the Animal Quarantine Office. Importer will receive a receipt for the payment. This payment will be credited to the account of Director General of DAPH.

There are 4 categories of consignments for animal quarantine inspection and sampling.

I. Live animals

II. Animal product and animal byproducts

III. Animal feeds and feed ingredients

IV. Veterinary drugs and biologicals

### **Live Animals**

Physical inspection at the port of entry.

Individual animal will be examined.

Animals will be subjected to quarantine detention for a period of not less than 30 days upon arrival to test exotic diseases. (large animal / pet birds/ day old chicks/ zoo Animal- 30 Days, Ornamental fish – 14 days ) During that period animals will be subjected to necessary tests. The importer/ owner shall be fully charged for the incurred expenses.

<b>Product/ Services</b>		<b>Payment</b>
<b>Fees for Quarantine Inspection Services</b>		
<b>Agricultural Animals</b>		
Large (horse/cattle)	Per consignment	Rs.5000.00
Medium (goat/sheep/pigs)	Per consignment	Rs.3500.00
Small (day old chicks)	Per consignment	Rs.1200.00
Pet animals (dog/cat)	Per animal	Rs.500.00
Cage birds(small-loris,parakeet,other)	Per consignment	Rs.1500.00
Cage birds(large macaw,affrican grey, parrot)	Per bird	Rs.2000.00
<b>Captive animals</b>		
Large	Per animal	Rs.800.00
Medium	Per animal	Rs.500.00
Small	Per animal	Rs.300.00
Aquatic animals-Aquarium fish	Per consignment	Rs.575.00
<b>Animal products</b>		
Semen	Per consignment	Rs.1000.00
Embryos	Per consignment	Rs.1000.00
Meat and meat products	Per consignment	Rs.1000.00
Feather	Per consignment	Rs.1000.00
Animal hair	Per consignment	Rs.1000.00
Skin and hides	Per consignment	Rs.1000.00
Any other	Per consignment	Rs.1000.00
<b>Quarantine detention charges(per day) in addition to charges for water and electricity</b>		
Equine	Per animal	Rs.250.00
Bovine	Per animal	Rs.200.00
Calf, Sheep, Goat, Pig	Per animal	Rs.200.00
Dogs, Cats	Per animal	Rs.200.00
Cage birds	Per bird	Rs.10.00
<b>Issuing health certificates</b>		
Ornamental fish	Per certificate	Rs.200.00
Meat and Egg	Per certificate	Rs.200.00
Other	Per certificate	Rs.500.00
Pet animals	Per certificate	Rs.1000.00
Fees for health inspection during on farm quarantine	Per test	Rs.1000.00
Any other inspection and fumigation, destruction		Rs.500.00

**Charges for water and electricity during Quarantine period of 30 days. (in addition to above charges)**

<b>Product/ Services</b>		<b>Payment</b>
Large animals	Per animal, per month	Rs.3250.00
Medium sized animals	Per animal, per month	Rs.2500.00
Small sized animals	Per animal, per month	Rs.1500.00

**For animals quarantined for less/more than 30 days will be charged on a daily basis.**

<b>Product/ Services</b>		<b>Payment</b>
Large animals	Per animal, per day	Rs.125.00
Medium sized animals	Per animal, per day	Rs.100.00
Small sized animals	Per animal, per day	Rs.50.00

### **Animal products and Byproducts / Animal feeds and feed ingredients / Veterinary drugs and biological**

Physical Inspection done by AQ officer at the yard/airport if necessary. Samples will be taken for further laboratory Investigation.

### **Detention of consignment**

Reasons for detention:

1. Import without permit.
2. Document errors.  
Additional declaration missing/Incomplete  
Not submitting required documents  
Expired documents (E.g.; Import permit, International Veterinary Health certificate, Country of Origin, Phytosanitary certificate, Fraudulent documents )
3. Product not in the acceptable level
4. Violation of import permit (DAPH) conditions (E.g.: Invalid commodities, exceeding the permitted quantity etc)

Detention of consignment for inspection or further investigation the importer could receive the information immediately within 6 hours by a;

- ❖ Voice Call
- ❖ SMS
- ❖ E mail

### **Rejected Goods**

- ❖ Consignment which are non compliance...Will be informed to Sri Lanka Custom with the DAPH recommendation for further action by a letter or via Email. At the mean time, the copies of this letter are sent to all relevant other parties.
- ❖ Detain notice will be given for detained items on sanitary measures by the animal quarantine unit to Customs or relevant decision made will be endorsed in Cusdec and will be informed the importer on reasons for the rejection of the consignment.

## Appeal & Review

1. The Trader who has issues on Import or Export of Animal/ Animal Product/ Animal by Product, Animal Feed, Veterinary Drug and Biological can make an appeal .(AQ Form 02)
2. Director General of Department of Animal Production and Health will notify to the reason of such an appeal to the applicant on or before the following working day.
3. The applicant should provide all relevant documents and information whenever requested by the Department of Animal Production and Health. The decision in respect to the appeal will be conveyed to the applicant within 3-7 days depending on the issue concerned.

<b>Name of the Officer</b>	<b>Designation</b>	<b>T.P Number</b>	<b>Fax No</b>	<b>E mail</b>
Dr. K. D.Ariyapala	Director General - DAPH	081-2388195 , 071-4419863	081-2388619	dgdaph@sltnet.lk , kdariyapala@yahoo.com
Dr. V.R.N. Munasinghe	Director (veterinary regulatory affairs)	081-2389342 ,	081-2385061	daphimport@yahoo.com
Dr. (Mrs.) A.S.Ponnusamy	Chief Animal Quarantine officer (covering up Duty)	011-2448683	011-2448683	caqocolombo@sltnet.lk

**1. Import Appeal.**(AQ Form 02)

Name of the Importer / Exporter:

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Name of the company & address:

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Telephone Number:

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Short Description of the Appeal:

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Document Attached

Signature

Date